MSSWA Fall Conference
Vendor/Exhibitor/Sponsor Form

| Agency Name: ____________________________________________ | Phone: __________________________ |
|______________________________________________________________________________________________|
| Agency Address: ___________________________________________________________________________ |______________________________|
| Contact Person: ____________________________________________ | Fax: __________________________ |
| Email: _______________________________________________________ |______________________________|
| Description of Products/Services: _____________________________________________________________ |______________________________|
| ___________________________________________________________________________________________ |______________________________|
| ___________________________________________________________________________________________ |______________________________|

The cost for being an **Exhibitor/Vendor** is $325.00 per table and includes one lunch.

Each exhibit comes with an 6 ft X 3 ft table with covering/skirting (when available) and 2 chairs.

I would like to reserve _________ table(s) for the conference. ______I need electricity.

I would like to reserve additional lunches for # ______of people @ $30 each.

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Minnesota School Social Workers Association (MSSWA) **Conference GOLD Sponsorship Package – $1,000.**

I would like to be a sponsor for the MSSWA Conference ____________.

**Gold Sponsors Receive:**

- Vendor/exhibitor booth (2 spaces) at the conference (noted above).
- A two page 8.5x11 or smaller pre-printed informational piece to be distributed to all attendees in the conference packet, provided by sponsor.
- Full page advertisement in final conference program, provided by sponsor.
- Special acknowledgements – verbal recognition during the conference welcome, signage during the registration process, a special “thank you” in the final program, and contact information and promotional description listed in the conference materials.
- Special sponsor conference reduced registration rate of $75 / sponsor available for additional sponsor who wish to attend conference sessions (for 1).
Minnesota School Social Workers Association (MSSWA) **Conference SILVER Sponsorship Package - $750.**

I would like to be a sponsor for the MSSWA Conference __________.

**Silver Sponsors Receive:**
- Vendor/exhibitor booth (1 space) at the conference (noted above).
- A one page 8.5x11 or smaller pre-printed informational piece to be distributed to all attendees in the conference packet, provided by sponsor.
- Special acknowledgements – verbal recognition during the conference welcome, signage during the registration process, a special “thank you” in the final program, and contact information and promotional description listed in the conference materials.
- Special sponsor conference reduced registration rate of $75 / sponsor available for additional sponsor who wish to attend conference sessions (for 1).

Minnesota School Social Workers Association (MSSWA) **Conference BRONZE Sponsorship Package - $500.**

I would like to be a sponsor for the MSSWA Conference __________.

**Bronze Sponsors Receive:**
- Vendor/exhibitor booth (1 space) at the conference (noted above).
- A one page 8.5x11 or smaller pre-printed informational piece to be distributed to all attendees in the conference packet, provided by sponsor.
- Special acknowledgements – verbal recognition during the welcome reception, a special “thank you” in the final program, and contact information and promotional description listed in the conference materials.

**Additional Opportunities:**
- __________ Scholarship Donations – Value $250 or greater
- __________ Prize Drawing Donations – Value $250 or greater
- __________ Additional Promotional Opportunities – Goods for conference registrants (250 minimum donation) – Note pads, reusable conference bags, pens, stress balls, key chains, water bottles, candy...

**Notes for Exhibitors/Vendors**
- * Set up time begins one hour before the first conference session.
- * Please be aware that the hotel and MSSWA are not responsible for booths left unattended.
- * An e-mail confirmation and directions will be sent after receipt of this form and payment.
- * Questions during the conference? Go to the MSSWA registration table.
- * Electricity may be available at some of the exhibit spaces.
- * We will have approximately 200-250 people attending the conference.

Please return this form, payment, and any promotional materials to be included (if applicable) to:

Dan and Tony Porter  
762 Meyer Street North  
Maplewood, MN  55119  
Cell #(612) 803-2722  
mplstonyjoel@gmail.com  
Make checks payable to: MSSWA  
Total amount enclosed: __________

Please contact MSSWA Conference Coordinator, Tony Porter at (612) 803-2722 or mplstonyjoel@gmail.com for more information related to contributions or additional sponsorship opportunities.